

**POOLESVILLE PARKS BOARD
MEETING OF SEPTEMBER 9, 2009**

PRESENT: JIM BROWN, BUTCH ZACHREL KURT BEHREND, TIM PIKE, AND DOUG MCKENNEY. ALSO PRESENT WAS TOWN STAFF, PRESTON KING.

Call to Order

Mr. McKenney: Calling the September 9, 2009 Poolesville Parks Board and Streets Board to order. In attendance Butch Zachrel, Doug McKenney, Kurt Behrend, Tim Pike, Jim Brown, and Preston King.

Announcements

Mr. McKenney: Lets see next meeting date is October 14.

Citizen's Comments on Agenda Items

Mr. McKenney: We don't have any citizens other than John is visiting us but other than that so I will entertain a discussion about minutes.

Approval of Minutes

Mr. Behrend: Move we accept the minutes.

Mr. Zachrel: I'll second that.

Mr. McKenney: Moved and seconded. All in favor signify by saying aye.

All: Aye.

Mr. McKenney: Opposed. Motion carries.

Old Business

Mr. McKenney: We have no new business right. Jim do you want to bring us up to speed on anything from...

Mr. Brown: Yeah that is fine thanks for the forum I appreciate I don't want to go through all the notes I have but last night was a long meeting. We went through a bunch of Ordinances and discussion actually with a public hearing for the Ordinances that we have proposed or changes to Ordinances and they are we had some great feedback from the usual people Bob Roit, Steve Goldberg, Bob Pearce, Don Barnes, the guys that have been stepping up lately and talking about things, really no changes were really discussed to the Ordinances proposed and they can all be picked up. We did make an announcement that we are going to have a Skatepark design meeting on September 23 here at Town Hall, we are inviting all the kids and parents and we are going to be having Artisan the company that we picked to do the design build is going to be coming in and hosting it, they have hosted these before they are like a Town Forum so kids will have a chance to contribute, parents will have a chance to contribute and I think it is going to be a fun event.

Mr. Pike: I thought we already approved the design.

Mr. Brown: We have but that was a concept that has changes to be made to it and then really a fair amount of refinement to go to move forward but the concept is not really changing that much.

Mr. McKenney: That is the 23rd at what time?

Mr. Brown: 23rd at 7:00 PM right here. And yeah you guys know the Town is trying to establish some focus groups to discuss the Master Plan or the formulation of the next

Master Plan and we've tried to get people interested in participating in the focus groups and so far as of last night we had 1 person who had signed up so it is a very small focus group at this time but we are still hoping we are going to get more, and those dates one is in September and one is in October and you will that information is available to anybody that wants to see it. We brought in a quote unquote expert for to answer questions regarding geothermal systems as part of our alternative energy discussion and it was actually a good discussion I thought from the guy that presented it where he talked about we have very, very extremely, extremely, extremely low risk of some sort of a liquid part of the geothermal chemicals getting into the aquifer or into the general water supply and that was to answer a bunch of questions that Jerry had and then pretty much as soon as he left Bob Pearce disputed it all saying that it was rock based, we have a totally different what was it unconsolidated rock, we have an unconsolidated rock makeup over most of the Town so everything the person said...

Mr. Pike: I knew it.

Mr. Brown: Right everything that the expert said would not apply.

Mr. Behrend: I can empathize with Jim my mother-in-law has had a geothermal system in a clay based area for going on 20 years with nary a problem.

Mr. Brown: That is good we heard very similar stories from this guy, he in fact even said in the group the certification group...

Mr. Strong: The group that studies geothermal and also is the manufacturer they have internationally made the --- never a case of leakage from the system has been reported. Sometimes the pressers that are in the cone go out...

Mr. Behrend: But you get the leakage in the home it is not in the system.

Mr. Brown: And the chemicals used actually for geothermal are one is basically rubbing alcohol which they said was not a obviously not a HAZMAT situation and then the other one was glycol which one again the same thing too.

Mr. Behrend: May I ask a little further on that being a possessor of a alternate energy system in the house, what is the --- with that. I have seen what is being reported in the birdcage paper and trying to read between the lines there I'm just trying to figure out where we are at.

Mr. Brown: Well if you, just let me just make sure I got the rest of this wrapped up, I will come back to that in a second, just the wrap up for the I&I, John did a great I&I report and basically John presented to the Commissioners that the next focus for I&I will probably be in the Westerly subdivision with some a few there is some parts of the I&I for Westerly that are questionable why there is certain results are being taken or being had so what they are going to do is go through a number of easy steps before they get to the harder steps to figure out what is the right thing to do so and that is coming down the line and are we funded on that right now, do we have funding set aside.

Mr. Strong: The funding is used for the I&I that is taking place right now minimal what happens is the Town goes out and puts flow meters in place and then walks away and comes back once a month and changes the batteries and downloads the data and then at that point once the data is all collected it is sent to us and then we get our hands on it and massage it and see what is going on and we --- it so it is a very low impact fee wise to date. The Town has bought its own camera and it's a pretty sophisticated camera, its not just a camera that has an optical feed that you push down the line that you sometimes see the guys using, this one will be able to actually crawl along videotape and then send out a

separate camera up the line up the lateral line so you can come in and look at what is going on not just in the main, not just where the cleanouts exist we will actually be able to go places that we haven't been able to get before.

Mr. Brown: Look forward to it. That was the last part of I&I. We also discussed sidewalks and we got a presentation from John regarding the breakdown for costs for Tom Fox Option A, B, and C is basically what we broke it down to and John you can give copies to everybody on that I have a copy here if you guys want to see it and the Commissioners just accepted those recommendations but didn't move forward with a recommendation beyond that so we listened and it is up for contemplation amongst the group and I'm going to bet that it is on the agenda for the next go round so you can pick up a copy of it, its just --- the fees and how much the costs are to do different stages of Tom Fox.

Mr. Behrend: What is the basic plan to do to Tom Fox is it what we discussed here.

Mr. Brown: The prevailing opinion without a vote last night was Option A, sidewalk, no green space, curbed and they got into some debate about actually just Jerry alone got into a debate about moving Tom Fox widening Tom Fox on the other side so that Tom Fox could be built out on the one side to include green space, sidewalk, no redoing of the swales but Jerry asked the questions, Jerry and John had to what in the end amounted to like a private conversation about that and then we moved forward so its still up for debate on that but in the end I am sure that the money differences were substantial between A, B, and C.

Mr. Behrend: And we are still looking at the Chevy option not the Cadillac that Eddie wanted fill in the swale the whole bit.

Mr. Brown: Yeah that is the Rolls Royce option.

Mr. Behrend: The Rolls Royce.

Mr. Pike: And the C option was fill in the swales?

Mr. Brown: Right. Well what were the round numbers?

Mr. Pike: Like 3, 4, and 5 wasn't it.

Mr. Brown: And last but not least oh here we go its \$245,000.00, \$379,000.00 includes green space and some swale moving etc., and then \$527,000.00 is the full monte, fire hydrants, lights, inlet boxes, replanting of trees, grading, easements etc. And so back to your alternative energy that we didn't deal with last night that actually was at the last meeting we were presented with a lot of potential Ordinance changes including the alternative energy one, these were the ones that we felt we were ready to deal with in a public hearing for last night and then I don't believe we have set a public hearing date for the next alternative energy discussion it is coming but its not there yet and these were 1, 2, 3, 4, 5, 5 different Ordinance changes that we had a public hearing on last night. Probably a month from now is the Commissioner Meeting will be the next one we talk about and we have a public hearing.

Mr. Behrend: Obviously hearing the one interesting interpretation version that is out there probably coming from the horse's mouth is that I have got a --- system, I want to expand it.

Mr. Brown: I don't see where that is going to be in terms of overall discussion so far that is probably permitted and we will move forward so you don't have to worry about that. If you were planning on putting a 50 foot tall wind turbine in your front yard...

Mr. Behrend: It was going to go in the side yard.

Mr. Brown: I'm going to say there is still going to be a problem but any way that is where we left it.

Mr. Behrend: So overall we are looking at geothermal and solar are possibilities in Town.

Mr. Brown: Yeah.

Mr. Behrend: The wind tower I understand where that is.

Mr. Brown: Yeah the prevailing I think the prevailing direction without vote is solar with as long as the panels are roof mounted and essentially facing the side or back depending not on the front.

Mr. Behrend: Well they generally don't put them on front generally.

Mr. McKenney: If your back faces the north though they will put them on the front if you really want the system.

Mr. Brown: Well I think there is going to be restrictions on that and I think it the end because I think the Planning Commission this time has quite a you know they have an aesthetic --- to them so it is going to be a component and geothermal will be all within reason I am sure and the wind powered turbines as far as I can tell aren't going to happen in Town period but that is all subject to a vote so that is it right now.

Mr. McKenney: Thank you. Any questions comments? So well we have Fisher Avenue sidewalks on the under old business so do we need to pick up from where you kind of updated us, John is that why you are here maybe?

Mr. Strong: Yeah I am here for a presentation.

Mr. McKenney: Ok then why don't we do that then?

Mr. Strong: We just found out that the recorder wasn't working. We moved forward with the Fisher Avenue project on Wootton to Tom Fox and in doing so we found out after we got the survey done that some of the original retaining wall that we thought we were going to have to build will not be necessary which is good for the Town. Also curbing will not need to be replaced especially up around the townhouses we are working down from Wootton Avenue on Fisher. We will be able to use the existing curb and gutter, we will have to relocate some power pole telephone line stability line but no telephone poles, which is great news. As we move down toward the Luhn property or Luhn Street and the Alan Wright property that property will have to receive a retaining wall and I will show you a little bit better detail of that as we move along. We will have to construct one stormwater inlet and that applies to a --- inlet and also the retaining wall so that a pedestrian doesn't fall into the existing inlet, that is always not preferable. Coming down line it is pretty much a straight shot down and we will have to put some grate devices in we will deal with a slew system where we create slew underneath the sidewalks much like we did at Spurrier tying back into the existing inlet. And as we move down the road to Hughes we cross Westerly according to the Master Plan Westerly Avenue down to Tom Fox there is no curb and gutter is supposed to be there, we do not know why the Catholic Church received curb and gutter but it did and that will stay. We do have to contact Maryland State Highway still once we have a complete plan and run the flow calculations by them so they will buy into the addition of curb and gutter in places where it doesn't exist and also the new retaining walls and the placement of the sidewalk. We currently are planning at minimum to have a 1 foot 6 green space meaning the sidewalk then the curb then gutter. It just works out fine that way as we start from Westerly and move on down all the way to the Catholic Church property these sidewalk

improvements are supposed to be done by the subdivision developer if you go to Quito's subdivision and parcel 477 subdivision, so that the Town will not have to build unless they choose to and in fact charge the contractor.

Mr. Behrend: 477 is that the horse farm?

Mr. Strong: Yes. The sidewalk as it comes into the Catholic Church down by the speed cameras will move up to the back of the tree line, the trees will stay in place and we'll bring it right down there is a PUE normally it is just a public utility easement but when the Town took the property it wrote the easement in such a manner so that they could go ahead and put in a sidewalk so that takes care of that problem right off the bat. The sidewalks are 6 foot wide as this would be part of the trail system within the Town. Remember me speaking about the this is the retaining wall above that line, there are fairly shallow they are not in any great height but once you breach that 3 ½ foot dimension you have to put railing in so on top of those 3 ½ foot retaining walls will be a railing, the nature of that railing is still to be determined we depict it as a railing so State Highway will buy into it. The type of retaining wall that we are thinking would probably best fit the character is much like Dr. Pike's in front of Tims here that is a block retaining wall we would like to go that route.

Mr. McKenney: What do you mean by railing on top of that block retaining wall there is a railing like a handrail.

Mr. Strong: That is what they call a pedestrian rail so it's a railing so that if somebody were to fall into the railing they won't go toppling off the top of the retaining wall.

Mr. McKenney: Can you build the retaining wall one course higher or lower?

Mr. Strong: Even if you carry it up higher you have to have this handrail, which is 3 foot 6.

Mr. Behrend: Even if they are reaching up 6 feet to hold the rail you got to have the rail.

Mr. McKenney: Ok.

Mr. Behrend: Of course at that height what do you need only 3 inches above to grind it.

Mr. Strong: It is a building permit requirement and we would have to get a building permit. State Highway wouldn't allow us just to put a short 1 ½ or 2 inch or 2 foot --- on the wall, now we could carry the retaining wall so its laid up but then you now block visibility, you have places for people to get behind so this is the better or one of the fix for the situation.

Mr. McKenney: So how high so I am trying to look at the drawing and I'm...

Mr. Strong: Well the highest point of the wall here is 3.5 and then on top of that you have another 3 foot 6 of railing so you are down here and up here for the railing. And there is nothing that we can do because of the existing slopes here to resolve that issue.

Mr. McKenney: Has anybody gone down Travilah lately, I go to work down River Road to Travilah and Travilah splits and goes to the right stays down there and then it goes down by Piney Meeting House, on that left hand side they put in asphalt sidewalks and they have some swales and on some of those swales I am not sure how or why it is but on some of them they had to put a railing thing and I got to tell you it is high and then there is a lower handrail it is the ugliest thing that you could possibly imagine and it sits in front of these houses.

Mr. Strong: Yeah the intent would be to there is a minimum dimension between the slots that they will allow and the height is 15 so you have this grid system that you have to have, you can go with a wrought iron look to it so it looks better, you can also go with a

metal aluminum railing and then there is also powder coating processing we use to adhere the paint to the metal and that doesn't rust as fast as these. But in any case this area is the problem there's just the slopes are steep as you know we have to move the slope back and therefore create that issue.

Mr. McKenney: On the road map part, no, no, yeah where do we start and where do we end with this wall and...

Mr. Strong: This is the driveway right here, we have a little piece here, we have another piece all along here and a little piece here, now this piece keeps this slope in place, this piece is here because of this existing inlet and we have to take the water what will happen is the water comes down and around from here so we can't close this inlet so we have to take the best --- for it into the inlet and that creates the retaining wall. The only other option that may be possible which we didn't look at would be if this gentleman would allow us to come back up onto his property to grade but that is a very expensive proposition.

Mr. Brown: I saw him putting his trash out he is laboring on that.

Mr. Strong: When he heard that we were, when we were looking at this we were walking around looking at the property trying to figure out what was the best option would be, the resident I know he was so excited about the possibility of having a retaining wall so that is not going to be a problem from that standpoint, we just may have to get a grading easement while we are doing it so that because when we typically put a retaining wall we have to dig back a little bit. The nice thing about the geoblock retaining wall at this elevation you don't have to do any back pods because they will stay in place.

Mr. Behrend: I tell you my opinion for railing is what looks the best, functional and looks the best, it is something that is going to be there a long time and if you put something butt ugly in there that is all people is ever going to see they are not going to see anything else we have done that looks good, they are going to see that spot.

Mr. McKenney: Exactly.

Mr. Strong: Absolutely. What our process would be is to get it approved by the State the concept for putting a retaining wall here, which we don't think will be a large hurdle, we suspect large hurdles would be stormwater management. But once we have approval for that then we would bring before you various recommendations for different types of railing and block and we will bring in samples but this is only to bring you up to date where we do know we are going to have to put retaining walls and also the rest of the street project.

Mr. Brown: Retaining wall, there is only one retaining wall...

Mr. Strong: Well there is a little piece here and a little piece here.

Mr. Brown: Because it would be nice to have actually once we --- this --- set keep in line with the railing even having a decorative block of some sort would be nice.

Mr. Behrend: You don't want it --- having it function, make it look nice to fit in the goals we have of trying to get the community to look and blend well.

Mr. Strong: What we didn't want to have happen, what we don't want to have happen is simply having a poured straight concrete wall which is just your form, straight foundation walls are not so appealing for the main drag through Town.

Mr. Brown: Well you have seen places like Travilah where you have seen the railing I would like the sooner we could look at that the better and be on top of the recommendation.

Mr. Strong: We can get you some photos of various railing systems that will meet the criteria the State requires and the County requires, it is more of a spacing issue than anything else with them because what they don't want to happen and it has happened before is you have a toddler come along there and fall through and get their head lodged in the railing, it ends very badly.

Mr. Behrend: Is there a way, I am just looking at cost or whatever rather than decorative styling all the way through, you have a concrete block with a fascia.

Mr. Strong: The problem is with concrete block and a fascia there is a maintenance to it because we are talking about cinder type blocks with some type of rubbing on it. They do make...

Mr. Behrend: Well I was thinking you put a stone facing like a cut stone facing bolted on to the block so you still have the block doing the work but you got something pretty in front of it.

Mr. Strong: Sure they have a synthetic stone but they tend to be more expensive than the engineering block and they make a lot of different types now and we can bring them forth to you, I mean if you go I'm not saying this is the way you want to go but there is a dry pack system that is out now, a prime example of that is the entrance feature to Winchester Homes that is dry packed stone wall where they basically just take stone and they break the stone and then they take mortar and stack it in there and those walls last for a very long time so they need no maintenance.

Mr. McKenney: Is there any reason why we couldn't with respect to the wall, lets say this is the stone wall down here ok and you put pillars and along the pillar you put a railing so you don't have all these things, instead you have a pillar that makes the railing attach points and breaks it up a little bit.

Mr. Strong: That is a viable option.

Mr. McKenney: I know it would obviously cost a little bit more but we are only building one and its in theory one for the next 50 years, 70 years whatever you guys got to drive down Travilah to see how ugly how bad they are I mean I'm just looking at that going and its just you know.

Mr. Strong: The railing you can put and this would be something that should be brought up to the homeowner too because they are going to live with it.

Mr. McKenney: Well that is the same thing I am thinking of too.

Mr. Strong: We can set various anchor points of sorts I mean the railing sits behind the wall to some extent or mounts right on top of the wall, if it mounts right on top of the wall there is limits to what you can do, if it sits back from the wall which would present some issues as far as maintenance goes because now you have stopped anybody from being able to get to the weeds and grass that would present some problems also, but yes we can do certain things.

Mr. Behrend: One thing to keep in mind though is what is it going to look like in 20 years or 40 years. I mean we are all gone and out of here sorry I'm not trying to cut anybody short. But when we are not sitting on this Board is what I meant, what is it going to look like to people that do come into the Town it is the main drag it is what people are going to see of the Town something ugly there that is all they are going to remember of Poolesville.

Mr. Brown: Well what do they see now?

Mr. Behrend: (Inaudible).

Mr. Zachrel: Well how do we improve it?

Mr. Behrend: You know I have been taken to task before by saying whatever he says we are going to do it right making some sense and sometimes it does. But to do it right the first time is cheaper in the long run than doing a piss poor job up front and then have to come back 5 years later and do something to fix it and then 10 years later do something to fix that and so on and so forth.

Mr. Strong: If this will help if you are driving around and you happen to see a railing or a fence line that you think may be adequate everybody seems to have a cell phone today and cell phones are great picture takers for this kind of stuff, if you can snap a shot of it and email me or Wade to tell me this is what I am thinking, that would be helpful. Also block work if you see something that you think might be advantageous for a project just snap a photo of it, I am pretty good at being able to track down where stuff is and who made it.

Mr. McKenney: Does it even have to be a railing if we did this --- thing can it be like one of those white vinyl fence rails.

Mr. Strong: My suspicions are no because the spacing would be such, you might be able to get away with a picket type fence, maybe you would get away with something like that. The reason that the space is very, very close so you may be able to get away with that, the other problem would be looking at it from a load standpoint I'm not to sure what impact those type fences have.

Mr. McKenney: I got to find a real one somewhere.

Mr. Behrend: The loads you are talking about that is for a person bouncing into it we are not talking vehicles hitting it.

Mr. Strong: No, no, no not vehicles just people and I am sure once I get into the process of the State has certain recommendations, the County has certain recommendations for the types and what they are to be made of, there is an approval process that takes place, so what we will try to do is find something that meets (inaudible).

Mr. McKenney: All right so what else you got for us?

Mr. Strong: That was it the rest of the trail is straightforward just our typical Maryland State Highway sections, the walkway will be 6 feet we have a variable with green space, curb and gutter we did the standard required curb and gutter, we did put in just in case where we do have some trees that the sidewalk would go across there is a less intrusive way of putting the sidewalk in we are going to use that process and the rest of the plans are basically just demolition what we are going to be digging out and what we are going to be putting back and its to help me for instance here is curb returns, there are curbs right now it is going to get a handicap ramp and it is that type of thing. We do have one gas box that we are not too sure about that sits out in front of the townhouse but it might be abandoned, there was a power meter mounted on the side of it that is long gone so it may just be some relic from along bygone time but once we get into that we will find out more.

Mr. Behrend: So we would remove it then?

Mr. Strong: The gas company would remove it.

Mr. Behrend: Well we in this project.

Mr. Strong: Yes.

Mr. Behrend: No I'm not seeing Preston out there with a pick and shovel.

Mr. King: I'm just a phone call away.

Mr. Behrend: I can see us sending somebody else up there who is watching from behind a bunker.

Mr. Pike: Where would the streetlights be placed?

Mr. Strong: Well if we are going to place streetlights in this project we weren't given any direction simply build a sidewalk.

Mr. Pike: Where would they be though?

Mr. Strong: They would most likely be on the backside of the sidewalk.

Mr. Pike: So the house side.

Mr. Strong: Yeah the house side.

Mr. Pike: So you wouldn't have to rip it up down the road.

Mr. Strong: Well that is not even the reason for it we try to keep as many of the obstacles along the curb line as possible.

Mr. Pike: So we are not going to have to rip this up down the road.

Mr. Strong: No.

Mr. Behrend: Is there a way we can prep it so that when we put lights in...

Mr. King: Lay the conduit we did that before on I think Westerly we went in while they were laying it literally we put the conduit in as they were pouring the concrete.

Mr. Behrend: Just another way to think ahead and save money future wise I mean it is a small boost now but it is going to pay dividends later.

Mr. Strong: We just have to survey the location and then after the fact so we know where to --- out so that when Preston goes to put wire he knows where to (inaudible) yeah as you know Preston has become the lighting manager for the Town so lights go out they are not going to (inaudible).

Mr. Brown: So John can you give in like a 30 second answer how much more difficult would it be to have a 2 foot versus a 1.5 green space?

Mr. Strong: Probably not a lot there is enough to slide things around, the biggest issue is going to be under these trees here as we move we may lose those trees, the closer we move to...

Mr. Brown: You talking about the townhouses?

Mr. Strong: Yes.

Mr. Brown: Would it be possible to not have to have it be uniform at 1.5?

Mr. Strong: Absolutely.

Mr. Brown: Have it be 1.5 in the stretches where it is needed.

Mr. Strong: Absolutely and those shifts can be done in the field and probably it is the better way to do it because any of these retrofit projects even though it is surveyed in there is a little bit of a custom fit that takes place so we would...

Mr. Brown: That's a good answer don't worry that is fine just keep that in mind for the future and then I don't know if this requires us to take a vote on this tonight but I mean it would be my preference that once again and I not towards progress is that we move toward not waiting for the developers to do their part but that we do our part and then we back charge...

Mr. Pike: That was discussed.

Mr. Behrend: I thought that was what the feel was.

Multiple Conversations Taking Place

Mr. Brown: Ok.

Mr. Behrend: You are going to have a cheaper one time cost than coming back and trying to fit in. We just have to make sure of the legalese on the developer so 20 years from now they don't come back and say...

Mr. Strong: We haven't costed it yet, when we did the original I can't remember what the original cost estimate was.

Mr. Brown: It was like 250 back then but you are talking hopefully less.

Mr. Strong: And I think the 250 excluded the developer portions.

Mr. McKenney: So what do we need to do at this phase I mean are we at a point where we need to make a recommendation to or a motion to the Commissioners?

Mr. Strong: Well I think the next step would be it is more of an information of where we are at we should go ahead and submit to the State our flow calculations to find out if they are going to make us do anything additional because they could always come back and say no we want this or we want that so I think that is where your next move is, is to get it in to the State have them do their blessing and then we finalize the plan, then you look at them see if you are happy with them hopefully by then we will also have the type of retaining wall and that information available and the contract is in place to do the design work so that's not an issue. I think after you approve this then it would go before the Commissioners for them to approve it and you would be able to go to bid. While I am standing up here before I jump off I just want to let you know that the Skatepark I don't know if you heard or not working with the County we need to thank Bill Campbell from Montgomery County he was the reviewer and in working very closely with Bill we were able to get a project approved through Montgomery County in 5 weeks, it is unheard of...

Mr. Brown: Why so fast, I am glad but why.

Mr. Strong: It was just a lot of working very closely together with the County and I think the County had an interest in this project also.

Mr. Behrend: So you are saying it skated through the system.

Mr. Strong: No it didn't skate let me tell you.

Mr. Brown: Ok duly noted on Bill Campbell that is nice.

Mr. Strong: And he was we met with him right off the bat we talked about it we came up with all the different ideas yes, no, yes, no, and we submitted. That project from the site development is ready to go to bid now and we are just waiting for the final permit to be in hand which should be any day.

Mr. Brown: Great that is awesome. Do we need to so Kurt do we need a motion to go ahead and make a recommendation for John to submit to put this in front of the Commissioners so he can go ahead and submit his flow calculations to the State.

Mr. Behrend: If you guys have to authorize him to do something...

Mr. Brown: I don't think you do.

Mr. Behrend: I think he is right it is just an informational and I think you've got a consensus here, I don't think action by the Commissioners is necessary.

Mr. McKenney: So what you are saying is your flow stuff comes back and they say well you can do this or you can't do that, it may change what you have to draw which means no sense in locking stuff down now lets wait and make sure that all the numbers are in that everything works lock it down and then we will go to the Commissioners.

Mr. Brown: So we have a consensus approval from the Parks Board on that.

Mr. Behrend: Yes generally Jim unless you guys have to make a vote on it you don't really need a motion from us.

Mr. Brown: Ok got you.

Mr. Behrend: It is just a procedural thing, consensus should be good enough.

Mr. McKenney: When you have got everything done you can bring it back and we can do the motion and send it down and say this is...

Mr. Brown: Ok good I am satisfied thank you very nice.

Mr. Behrend: On a side note with this for the Commissioners to think about the lighting, the street lighting and this is a bugaboo I raise all the time, --- the lighting in such a way that we reduce the light pollution here in Town because we push a lot of light up into the sky.

Mr. Brown: Oh I am with you.

Mr. Behrend: And there are proper heads, new heads that are out there and new light bulbs and ways of shading that you get enough light on the street and sidewalk for safety and some of it has to do with texture of...

Mr. Zachrel: You'll have a 747 mistaking us for Dulles.

Mr. Behrend: Well and that can be but it is also some of it is the texture of the road and everything else is not so shiny to throw it up.

Mr. Brown: Yeah not just dark horizon but reflective...

Mr. Behrend: Right because that is where a lot of it comes it reflects up not just shooting up but it is reflected up. Its just something I think the Town needs to look at not just as an environmental aspect but an economic aspect too because we are punching out more power than we really need to which is going to cost us more.

Mr. King: On a side note Kurt we met with some people today about LED lights at the park here and retrofitting the parking lot so we are venturing into offering different lighting which will save and having reflective shields so we are taking...

Mr. Behrend: Excellent eventually we are going to see stars again.

Mr. King: Yep but anyway we are heading in that direction.

Mr. Behrend: The only answer I used to get from Tom Dillingham was oh take your telescope up to Sugarloaf, it's like well that is great but then you turn back this way and still --- the sky.

Mr. Brown: Duly noted and will be mentioned.

Mr. Behrend: Ok appreciate it.

Mr. McKenney: One of the things I would at least get on the record and since we were in a sense lucky enough not to have done it in the first go round here, we walked through Halmos 1, 2, and 3 and the soccer field before the meeting tonight. From that we would like to have the Town or Preston look at replacing I think up to 4 benches, 2 at Halmos soccer field and 2 at Halmos 3 and we would like to consider mesh sort of heavier rubber coated mesh...

Mr. King: Which will prevent insects and hornets from building nests and should be durable.

Mr. McKenney: We also suggested that the backstop at Halmos 1 be looked at to see if there is a way to fix the chain link fencing that's kind of come up. What else was there?

Mr. King: Replace the rim at the basketball.

Mr. McKenney: Yeah look at replacing the rim on one of the basketball hoops.

Mr. King: And remove or at least make the rocks smaller on the soccer field. We could probably chip 2 foot off it all and bring in topsoil and get grass growing on there.

Mr. McKenney: The other thing I'd like to make sure at least on the record hopefully we remember the soccer group that was using our fields 2 weekends ago I can't remember the name of that organization, based upon what Preston said and what I saw they did a good job of respecting our property and the parks and so forth and so on, what I think we need to make sure of is that next year we ask for greater fees because it did require what you said 2...

Mr. King: 2 full days of an individual and we could have probably used 2 people, 2 days 2 people for next year.

Mr. McKenney: Yeah 4 man-days that were used.

Mr. King: To keep the bathrooms stocked and just the trash and they were very good about it, it was just the volume of people you could literally change the trashcan several times during the day and with one person its just a lot.

Mr. McKenney: And they are still getting a bargain by coming out here so I don't have any hesitation to ask for them to consider a greater...

Mr. Behrend: We need to also give better notification for the merchants.

Mr. McKenney: Yes I don't know if anything was, I don't know if Wade said anything to the merchants about and it didn't even occur to me until like everybody was there and I was like oh man I wonder if anybody knew that this was coming.

Multiple Conversations Taking Place

Mr. McKenney: Because I know that the coffee truck was out here and I was kind of surprised that the Poolesville Day like routine was not being done, Domino's with pizza or Cugini's with pizza at a field or back and forth so I was just kind of surprised.

Mr. King: Well it was a first time thing and I don't think they realized the potential so next year I am sure people will be aware of it and we might want to have something in our newsletter going out. Also on a side note PAA did have a there is a competition thing too they are always kind of touchy about bringing in vendors in competition with their, it is a very lucrative day for them, maybe they need to have additional foods or set up additional areas on the field.

Mr. Behrend: I never heard tell them no more business in the Town.

Mr. McKenney: Right. All right was that all we had on the list on the walk through?

Mr. King: You know we might still want to at the October meeting do a walk through at Stevens Park.

Mr. McKenney: Yes.

Mr. King: Now that is an older park, it is scheduled for in a couple years to be redone but it actually is starting to show its signs but with the trail we have had some trails put in there and that park, people love that trail we put around the soccer field. It is a high use park now and with a better tot-lot area I think we will be putting it to even larger use.

Mr. Behrend: It is an older park that was the first year I was on this Board that it got commissioned, you are aging me Preston you are aging me. It is 15 years old.

Mr. McKenney: On that walk through even if it wasn't old it is showing its usage lets put it that way at a minimum and while it may be scheduled another year or two out I think we should visit in October, I think we should look at it from the perspective is there a way to use the accrual that we have accrued so far and how much extra would it take to accelerate the replacement of that. That may be a way to get that extra money from some organization I don't know or we may be able to just kind of pull it ahead of scheduled but

I think it would be worth looking at. All right Parks and Regs did everybody bring their copy of the Regs, did everybody get a chance to go through them.

Mr. Pike: I had my copy I didn't look through them sorry.

Mr. Brown: I did and nothing really stood out as far as I am concerned, please feel free to enlighten me.

Mr. McKenney: This may be a function of what I do for a living and the fact that I think the first year that I was on we tweaked these, redid them or whatever, and I'm looking at them for like the 2nd time maybe and so anyway, first of all we don't have page numbers, we need page numbers, because in an environment like this you can't talk about what page you are on without the page numbers.

Mr. Pike: This has page numbers.

Mr. Behrend: I have page numbers.

Mr. McKenney: I don't have page numbers.

Mr. Brown: He has all red.

Mr. Behrend: This is for the --- house.

Mr. McKenney: This one I took off the, I believe it is off the website and it is Poolesville Parks Rules for Use.

Mr. Behrend: On the website maybe this is something that we were provided here months ago, back in the spring I think or even earlier.

Mr. Pike: Well I feel like a kid who didn't do his homework with everything in front of me.

Mr. McKenney: What do you have?

Mr. Brown: Its numbered, its put together it is the only one that I have ever seen.

Mr. Behrend: This is dated November 21st I don't have a date on mine so.

Mr. Pike: We drafted those a couple years ago.

Mr. Behrend: This is the copy that we had because I've got notes in here about Skateparks, we will need to adjust it for that.

Mr. McKenney: It says November 21, 2005.

Mr. Brown: Yeah I think all you guys even signed it on the back page there.

Mr. McKenney: If I pulled this off the website than what we have on the web is maybe old or wrong, although this starts out the same way.

Mr. Brown: I asked Wade for the most updated set whenever it was and that is I am pretty sure what I got.

Mr. McKenney: Well then I guess we are maybe forced to push this off yet again which I didn't really want to do because we have already done it a couple times.

Mr. Brown: One thing I would like to do is if any of the Board Members have adaptation to be placed based on the Skatepark it would be nice if we could get those on email and have it be under consideration.

Mr. Behrend: Most of the consideration I had for the Skatepark was simply to bring in compliance of basically adding the word Skatepark in a couple places and putting a description in of things we talked about here about requiring helmets and safety gear and whatever. I mean it is minor tweaks that we just have to use to bring this up.

Mr. Brown: The only reason I am asking is because what we have done is we had a list of Skatepark rules and requirements that has been --- by Butch, myself and Wade for some time now and it would obviously have to come in front of us here but and it was due to have that done tonight but at Wade's suggestion and my agreement was that since

we are meeting with the Artisan guys we have asked them to, they have been operating Skateparks, we have asked them to lend us their expertise with rules and we want them to make a recommendation and we expect those to come during the Skatepark Design Meeting so once those come into place then I'd like to either we can debate those, we could take whatever changes or additions you want to make and really come up with a comprehensive --- on it.

Mr. Behrend: No like I said what I was looking at was more of the bureaucratic here we dot our I cross out T not necessarily the operation of the park. That was a whole other set, which is what you are looking at which is good.

Mr. Brown: Right plus I think there might be some crossover too.

Mr. Behrend: There is a little bit yeah there is some bleed.

Mr. McKenney: Do you want this back or maybe we should ask, you got this from Wade?

Mr. Brown: Yes.

Mr. McKenney: So I wonder if he can...

Mr. Brown: Why don't you let me take that copy I have to come in here tomorrow morning and ask him to have us...

Mr. McKenney: Get us the latest version.

Mr. Brown: Well that is, it's a word file I will just have him email it and we will go from there.

Mr. Behrend: That would be fine.

Mr. McKenney: Yeah exactly.

Mr. Brown: Because I know this was generated recently and we shouldn't have too many versions of this sliding around.

Mr. McKenney: No and on the web and I would double check and see if I got this from the web and if I did then we already know that there is a discrepancy at least with what we have publicly available.

Mr. Brown: Kurt just based on what you had, I mean Doug based on what you had on there I mean I know the page numbers, was there anything else.

Mr. McKenney: Oh yeah there were...

Mr. Brown: There should be something that should be thrown out there I don't want to delay the --- any further but if there is something...

Mr. McKenney: Let me just kind of run through some of my thoughts and we can keep it in mind for when we go through the other version. If it is correct in the other version great if its not and I won't take a lot of time.

Mr. Brown: I mean lets if you want to hit them up...

Mr. McKenney: One of the things in definitions we talk about we have Town Manager defined, in the version I was looking at in the numerous places we talk about the Town Clerk or Deputy Clerk doing things well we don't define who that is, they should be replaced by Town Manager or designee, if that is what we are doing.

Mr. Brown: Agreed.

Mr. McKenney: Town Parks we now need to add Parcel 840 so that needs to be added on. Oh talk about small neighborhood and unlighted parks in general provisions, Wootton, Campbell Park, Brooks, Stevens Park closes sundown, we don't have Halmos on there at all and maybe some other parks, so think about that. Traffic Control Section 2 speed limit "no person shall operate any motorized vehicle within the parks in excess of

15 miles per hour” so that means I can operate a motorized vehicle within the park at 14 miles an hour, now later we talk about the fact that we can’t do anything but we should I think there is an opportunity to clarify something right up front that other than Preston screaming down on the mower...

Mr. King: Which happens.

Mr. McKenney: There shouldn’t be any other motorized vehicles in there.

Mr. Pike: So that would be the Preston Clause.

Mr. Zachrel: I think they are talking maybe about parking lots.

Mr. McKenney: Yes I think the intent was parking lots but it didn’t come through, then we talk about permissible roadways.

Mr. Behrend: (Inaudible) was I think for the re-supply because UMAC used to drive their truck in to re-supply the comfort station and the candy sales and occasionally for bringing equipment onto the field and that kind of thing and dealing because you realize that deals with Whalen as well for people bringing stuff in for Poolesville Day so if we say only Town equipment well then vendors can’t bring their equipment up for Poolesville Day and I think that was the intent for it but yeah a clarification absolutely.

Mr. McKenney: Or we add something like authorized vehicles. I think there is room for improvement unless it has already been dealt with so bear in mind we may have already dealt with it.

Mr. Brown: Doesn’t look like it on this version.

Mr. McKenney: Ok Chapter 4, Section 2 Audio Devices and Audible Noise – I think we need to update this for our Whalen Commons things, we have nothing talking about music we talk about no public address system be used in the Town parks other than reasonable voice applications for coaching safety in announcing purposes, we need to add for music and movies.

Mr. Behrend: With permit. That is under the permit system and we haven’t caught it up in the rules.

Mr. McKenney: That was something else there Town Clerk, Town Manager. One of the things in this is Chapter 5 Section 4 “Granting of Permit” we talk about the applicant shall be furnished a written statement indicating the reasons why a permit is denied, oh hang on that is not what I’m, well I think it goes in that section but the idea and its not on our permit and I don’t find it in our rules but we assumed that this was going to happen, I think we need to say it needs to happen, the permit holder will be responsible for ensuring that all applicable rules are followed during use, and that puts the onus on the guy or woman signing saying yeah I want to use this facility and if any of us go and say hey you all are parked on the street here and the lot is empty you need to go move all your people into the lot or you are going to get your permit pulled, this will right up front say you need to do that. I think we also need to add that similar comment to the permit itself because we don’t have it in the permit either and I think I’d tweak that, in the permit I would say permit holder is responsible for ensuring that all rules are followed during use including use of parking areas, something along those lines just...

Mr. Behrend: More coverage.

Mr. McKenney: Exactly just so we have something that is right there. You know I get these permits too, it has frankly been a little while since I actually paid attention, what else does it say.

Mr. Brown: No that’s good.

Mr. McKenney: Let's see what else. In that section also again this is just being picky but Chapter 6 Special Purpose Activity Areas – Section 3 bicycle and other vehicles, using mini-bikes, mopeds, motorcycles or any motorized or manually propelled prohibited, why don't we just throw in ATV's because we've seen them, this gives us coverage if we ever do anything with any of these. And then I don't know if we do a Chapter 8 for skateboard park, skateboarding park rules and regulations, I don't know, I just put that as a what do we do with that because that is an animal in and of itself.

Mr. Behrend: I think we can roll it in though I don't think we need a separate chapter, it is something to consider.

Mr. Brown: Well there is a Section 6 for use of the tennis and basketball courts, it could be section 7.

Mr. Behrend: Yes.

Mr. McKenney: Section 7 I have oh Section 7 I'm sorry yeah sure.

Mr. Behrend: That was one of the concerns I have was we need to address rules for Skateparks since we are going to have one.

Mr. McKenney: So I think that is all I had and real quick without picking exactly what sentence and so forth and so on.

Mr. Brown: How hard would it be to have those recommendations be in a format for Wade to include them or redline them or do something.

Multiple Conversations Taking Place

Mr. McKenney: Like I said this I got off the website I think it was PDF so I wasn't able to go in and do an edit version, if you can get me a word version of that and I will compare and then we could all go through and make a do a markup or bring our markups and email them and say alright here...

Mr. Brown: Yeah lets try to do it so we can just be ready to go, I mean I know we will have to make sure that we get the Skatepark situation it has its own little block of timing dedicated to it but beyond that your changes I feel fine with. And you are right you are not being picky but it is better to be clear and if we have the chance to review it we might as well.

Mr. Zachrel: And then that way we can take a look at them and be ready to vote on it.

Mr. Brown: So I will make sure that Wade sends it as a word document to you guys. Seems we did accomplish something tonight on the Park Rules and Regulations.

Committee Reports

Mr. McKenney: All right very good. Parcel 840 we haven't had a meeting since I don't remember now anymore mostly because I think it while we are not disbanding I think we are kind of at the point in time where we laid out the vision so to speak and we are now looking at executing a portion of that vision and I'm not sure what the trigger point is for saying we are done for the moment and when we go to the next phase we will either reconvene with the same group or a whole new group I don't know.

Mr. Brown: Its on hold.

Mr. McKenney: Yeah so that is the Parcel 840 report and I don't know if you have anything.

Mr. Zachrel: Skatepark September 23rd 7:00 here and of course thanking Bill Campbell.

Mr. McKenney: That reminds me Mike I forgot his last name now Wills did we...

Mr. Pike: Nets.

Mr. McKenney: No, no, no, well yeah it doesn't look like we got new nets yet but...

Mr. King: I haven't picked them up.

Mr. McKenney: Did the Town send him a or his organization a thank you otherwise I think I would like to get the information so that I could do that, maybe I will do that anyway from the Parks Board.

Mr. King: Did you receive the check?

Mr. McKenney: I don't know did he give it to us that night.

Mr. Behrend: No.

Mr. Brown: I will find out.

Mr. McKenney: Ok.

Mr. Brown: It does need to be mentioned and I will make sure I do.

Mr. McKenney: Ok and then I will try and get some, well we need to make sure that we got the check first.

Mr. Brown: Let me just get it clarified and I will send out an email to everybody about it as well as how we handle it at the next Commissioner Meeting pending the results of do we have a check and we will write the thank you note.

Mr. McKenney: Yeah because I think that the Parks Board and the Commissioners as well warrants a thank you.

Mr. Brown: Absolutely he does.

Citizen's Forum

Mr. McKenney: Citizen's Forum John?

Adjournment

Mr. McKenney: Seeing no citizens of the Town move for adjournment.

Mr. Behrend: Move.

Mr. Pike: Second.

Mr. McKenney: Kurt Tim all in favor signify by saying aye.

All: Aye.

Mr. McKenney: All opposed. Motion carries we are out of here at 8:30.